

Sedgefield Farmers Market: Operating Rules and Information

General

The Organiser of the Sedgefield Farmers Market is Sedgefield Development Trust Ltd (SDT). The Trust is a company limited by guarantee and a Registered Charity.

Sedgefield Farmers Market will be operated on a not for profit basis but in a way that covers its costs both in the short and longer term.

The Market Co-ordinator will be a volunteer authorised by Sedgefield Development Trust to act in that capacity.

Sedgefield Farmers Market is held on the first Sunday of each month between 8.30 am and 12.45 pm. on the central village green in front of St. Edmonds Church.

Set up commences at 8.00 am for 8.30 and the site should be clean by 1.30 pm.

All stalls will be included in the Sedgefield Farmers Market at the Market Co-ordinator's discretion.

Rent for pitches will be paid to the Market Co-ordinator on the day; hire charges for any stalls provided by the Organiser will be paid at the same time to the Co-ordinator. Receipts will be provided by the Market Co-ordinator.

For the year commencing 1st April 2018 pitch fees will be £15 per market and any stall hired will be charged at £3 per market.

The Organiser will provide weights to keep SDT stalls stable in wind, and Market volunteers will help position weights. The final responsibility for safety however must rest with the trader at that stall. Traders with their own stalls must provide their own weights or an equivalent means to ensure stability.

The Market Co-ordinator may if necessary give instructions to facilitate safe operation. Without prejudice to the scope of these the following examples illustrate circumstances that might arise: A market might be cancelled due to bad weather, a market might be stopped for similar reasons, traders may be asked to remove side walls from stalls to assist with stability. If such instructions have to be given no compensation will be payable to traders.

Stallholders are responsible for leaving the area around their pitch clean and tidy and ensuring their stalls, displays and vehicles do not cause any hazard or danger to members of the public, to other stall holders or damage to the village green.

All electrical cables must be protected with an approved cover for health and safety requirements. Electrical cables and equipment must comply with current wiring regulations and health & safety requirements. Any electrical equipment brought to the Market by traders must have a current PAT test certificate.

Traders are reminded to observe parking and loading regulations that apply to the nearby roads. Where possible traders are encouraged to unload or load their vehicles close to their market pitch and then park somewhere close, but convenient. When parking their vehicles traders are asked to be considerate of other traders, customers and church goers.

This document will be revised as necessary and will be reviewed at least once a year.

Traders Stalls

Local producers will be given priority, (normally within 50 miles of Sedgefield).

In order to provide a balanced range of products for the public, the Organisers may consider producers from further afield if no local alternative is readily available,

To ensure that the consumers are given choice and variety, stalls will normally be limited to two of each type of produce. On occasions a third stall in the same category may be permitted if it has enough variation from the existing products being sold at the market.

The Market Co-ordinator may offer to put potential traders, who would be duplicating sales of current stall holders, on to a waiting list. Traders on the list will be offered a place at the Market when one becomes available.

All produce sold must be grown, reared, caught, brewed, pickled, baked, smoked or processed by the stallholder.

No genetically modified produce or goods containing genetically modified ingredients may be sold.

Stalls must be staffed by someone directly involved in growing, raising or producing the goods on sale or by a relative of them. Those staffing a stall are expected to be able to answer questions from customers about their produce, its provenance and to fully understand how it is produced.

Priority for stall pitches will be given to regular traders at this market. Where space permits pitches may be offered to new traders providing they broaden the range of produce available. Casual traders may also be offered pitches on the same basis.

All stall holders must comply with the current Trading Standards and Environmental Health requirements. All certification should be available for inspection upon request.

All producers and stallholders must hold their own Public, Employer and Product Liability Insurance.

Anyone handling foodstuffs must hold a Basic Food Hygiene Certificate.

Produce must be clearly labelled with the producer's name, place of business and contact details in addition to legal labelling requirements.

Community Stalls.

The Market Organiser will make one free pitch available at each market for a community or charity stall. The user of the stall will not normally be offered the opportunity more than once a year. The community stall will be available to charities and other not for profit groups or societies based in or around the Trust's area of benefit or are wider charities whose operations also benefit this area.

The community group using this stall must not seek to compete with the other market stall holders and their products.

No political statement or cause should be pursued, no support should be solicited for petitions, and no material should be disseminated that is likely to cause offence.

Other Stalls

If space permits pitches may be offered to other stalls if the Organisers believe their presence will benefit the overall market.

The Market will endeavour to have volunteer musicians in attendance to provide an added attraction for customers, but cannot guarantee this particularly in cold weather. Any group providing music or entertainment which involves amplification must ensure that the necessary licenses are obtained from Durham County Council, the licensing authority

23rd September 2018